



MINUTES

Ad Hoc Committee on Rental Properties

Thursday, April 15, 2004 – 11:00 a.m.

Tenth Floor Conference Room

City Hall

Call To Order

The meeting was called to order at 11:00 a.m. by Councilmember Wood.

Roll Call

Councilmember Carol Wood, Chair

Councilmember Sandy Allen, Member

Councilmember Randy Williams, Member – joins meeting at 11:45 a.m.

Others Present

Linda Sanchez, Mayor's Office

Don Kulhanek, Law Department

Tina Gallante, Council Office

Public Comment on Agenda Items

Taken at the time of agenda item.

Approval of Minutes

No minutes were acted upon.

DISCUSSION/ACTION

Review of Information

North and South Precincts

COUNCILMEMBER ALLEN MOVED TO APPROVE A COMMITTEE REPORT RECOMMENDING THAT THE ADMINISTRATION BEGIN THE PROCESS OF PACKAGING UP THE CONSIDERATION OF PURCHASING PROPERTY TO HOUSE THE LANSING POLICE DEPARTMENT FACILITIES, PLACING EMPHASIS ON TWO SCENERIOS OF ONE FACILITY FOR BOTH THE NORTH AND SOUTH PRECINCT, OR ONE FACILITY TO HOUSE THE NORTH AND SOUTH PRECINCT AND ALL OR PART OF CENTRAL AND COURTS. MOTION CARRIED UNANIMOUSLY.

City Property Rentals

The Committee discussed and agreed at putting a policy together that if an agency is receiving other funding from the City the organization should not be getting a facility for free. Also the Committee suggested implementing an application process for agencies who utilize City buildings.

The Committee reviewed the list of properties of agencies that have leases with the City, which was supplied by the Parks and Recreation Department. The first reviewed the Garden Project 10 year lease. It was felt a 10 year lease was too long and additionally, requested information on who pays the insurance on the building. They would like to know if the Garden Project submits a yearly report and if they receive any other funding from anyone else. Who is the director? Who pays the utilities and what is the actual utility cost.

The Committee reviewed each of the leases presented and had questions for each. Who is auditing each of these contracts?

Next meeting Thursday, April 22, at 10:30 a.m.

ADJOURN

The meeting was adjourned at 11:50 a.m.

Submitted by,

Tina M. Gallante
Senior Legislative Assistant
Lansing City Council

Approved by the Committee on 4-22-04.

Appropriate documents attached to original set of minutes.



AGENDA

Ad Hoc Committee on City Rental Properties
City Council Conference Room
Tenth Floor, City Hall
Thursday, April 15, 2004
11:00 a.m.

Councilmember Carol Wood, Chair
Councilmember Sandy Allen, Member
Councilmember Randy Williams, Member

I. Call to Order

II. Roll Call

III. DISCUSSION/ACTION

▪ **Review of Information**

IV. Other

V. Adjourn

*remedy to N & S Precinct
fields should state and
like to see over a 3 yr
prd that the didn't
look at purchasing the
both properties -
possib of moving 2
to part of central -
- another to move*